



# Personal Actions Supporting the Collective Wellbeing

FSGA is committed to providing a healthy, safe, productive, and welcoming environment for all. All participants, including, but not limited to attendees, speakers, volunteers, exhibitors, staff venue personnel and other contracted service providers are expected to abide by the following Code of Conduct and Duty of Care. Responsibility is shared equally among all stakeholders, all of whom have a role to play in the mitigation of risk.

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## CODE OF CONDUCT

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FSGA is dedicated to providing a harassment-free program experience for everyone. Unacceptable behavior will not be tolerated and is defined as:

- Harassment, intimidation, or discrimination in any form related to gender, sexual orientation, race, ethnicity, religion, disability, physical appearance, age, experience, or other characteristic.
- Use of hateful, obscene, defamatory, discriminatory, or violent language.
- Inappropriate use of sexual language, nudity and/or images.
- Unwelcome or uninvited attention or contact with another participant.
- Expressed or implied threat of physical or professional harm.
- Harassing photography or recording.
- Sustained disruption of presentations, sessions, or other events.
- Unauthorized copy or screen shot of presentations, Q&A or chat room activity that takes place in the virtual space. ***All educational content is the property of the author(s). Permission required for reuse.***

FSGA reserves the right to take any action deemed necessary and appropriate in response to any incident of unacceptable behavior, including immediate removal from the 2022 ~~Winter-Summer~~ Conference without warning or refund and restrictions on attendance at future FSGA meetings.

If you experience harassment, notice unacceptable behavior, or have any other concerns, please contact a member of the FSGA staff or the FSGA Executive Committee immediately. We value your attendance.

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## DUTY OF CARE

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The FSGA Board of Directors and staff look forward to the opportunity to meet face-to-face for the ~~Winter 2022-Summer 2021~~ Conference. The health, safety, and comfort of *all* of our meeting constituents is our *top* priority throughout the event. We continue to monitor COVID-19 locally in ~~Vegas~~~~Frisee~~ and are in continuous communication with the staff at ~~The LINQ~~~~Omni Frisee Hotel~~ and local authorities to ensure a COVID-19 compliant program. [Click here to](#) review the current case counts and other important local data.

### Before Leaving Home

- Follow relevant guidance provided by the [World Health Organization](#) (WHO), the [Centers for Disease Control and Prevention](#) (CDC) and your own local health authority for recommendations on how to protect yourself against COVID-19.
- Adhere to government issued travel restrictions and guidance issued by the region you will be travelling to and the region you are travelling from. ~~Please click here to see current travel restrictions/requirements by state.~~
- Review airline travel policies by visiting their websites: [American Airlines](#), [Delta Airlines](#), [Southwest Airlines](#), [United Airlines](#).
- Evaluate your own health and that of people you are in close contact with; contact FSGA if you have concerns.
- Stay home if you feel sick or experiencing any of these symptoms: temperature over 100.4F, loss of taste or smell, cough, runny nose, sore throat, muscle aches, headache.

### On-site During the Event

- Follow guidance ~~from your local health authority~~, for everyday preventive actions to help prevent the spread of respiratory viruses including:

[Last Updated 28-Oct-21](#)

- Washing hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
- Avoiding touching eyes, nose, and mouth with unwashed hands.
- Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- ~~Agree to complete the health screening form upon arrival (before entering the ballroom) at the conference hotel.~~
- ~~For vaccinated individuals fully vaccinated against Covid-19, agree to have your temperature taken before entering the meeting/event venue and agree to complete the daily health screening form.~~
- ~~Masks may still be worn based on individual discretion and social distancing is optional, and social distancing during these times continues to be strongly encouraged to the extent possible. For individuals who are not fully vaccinated against Covid-19, agree to **always** wear a mask or facial covering in any public space. The only exception is during meal functions where masks can be removed to eat and drink. You are encouraged to bring your own mask(s); however, FSGA will have a supply of masks available on site.~~
- ~~If you are not vaccinated against Covid-19, we encourage you to masks are encouraged should be worn and socially distancing is suggested should be followed plan to wear a mask, stay 6 feet apart, and wash your hands per CDC guidelines frequently. Refer to CDC guidelines. Choosing Safer Activities.~~
- ~~As of November 1, 2021, FSGA has not decided whether or not to mandate vaccination for attendance. If we do move forward with a mandate, this will be communicated to attendees in a timely manner and registration fees will be refunded in full for anyone who wishes to cancel.~~
- ~~CDC recommends delaying travel until you are able to get fully vaccinated. CDC Resources:~~
  - ~~When You've Been Fully Vaccinated (Updated May 16, 2021)~~
  - ~~Choosing Safer Activities (Updated May 13, 2021)~~
  - ~~Large Gatherings (Updated May 6, 2021)~~
- ~~Adhere to social distance protocols put in place by FSGA and respect others' personal space.~~
- ~~Meeting session will be set for appropriate social distancing. Rearranging of seating is prohibited.~~
- Hand sanitizer stations will be positioned throughout the hotel and our meeting space.
- ~~Appropriate signage will be displayed to reinforce social distancing and other safety reminders.~~
- FSGA Board of Directors and staff will be enforcing safety protocols at the meeting as outlined here.
- ~~Notify FSGA staff member Amy Motyka immediately at 301-717-4649 or amotyka@thefsga.org if you feel unwell or are experiencing flu-like symptoms, please self-isolate and notify FSGA staff member Amy Motyka at 301-717-4649 or amotyka@thefsga.org.~~
- ~~Should you exhibit Covid-19 symptoms or test positive over the meeting dates, you will not be allowed to attend the meeting.~~ Any additional expenses you may incur to quarantine or return home will be your responsibility.

#### Post-event

If you test positive for ~~Covid~~**COVID**-19 up to 14 days after returning home, please contact Amy Motyka at [amotyka@thefsga.org](mailto:amotyka@thefsga.org) and Christina McCoy at [cmccoy@thefsga.org](mailto:cmccoy@thefsga.org) to advise them.